

School Board Meeting – December 15, 2020

Regular & Executive Session

CALL TO ORDER AND ROLL CALL – 7:00 P.M.

ESTABLISH A QUORUM AND PLEDGE OF ALLEGIANCE

The Board of School Trustees of the John Glenn School Corporation met in regular session at 7:00 P.M. on December 15, 2020 at the John Glenn High School Media Center. Board members present were Dan Drotar, Bill Groves, Dennis Holland, Ryan Knowlton and Christian Mattix. Bob Borlik and Curt Pletcher were present virtually. There were seven observers present in person and two virtual observers.

DONATIONS & FUNDRAISERS (WES, NLES, UMS, JGHS)

Walkerton Elementary School Donations:

- \$1200 for the Counselor Emergency Fund from NL VFW Ladies Auxillary
- Book Donation from the South Bend-Elkhart Audubon Society

North Liberty Elementary School Donations:

- \$1200 for the Children’s Emergency Fund from NL VFW Auxillary
- \$76.08 for student activities from Better World Books
- \$1700 for a family in need from an Anonymous Donor
- \$45 to purchase books from the library in memory of Wava Apelgreen

Urey Middle School Donations to be used toward Athletics, Clubs and Scholarships:

- \$800 from Bourbon Street Pizza, Chris Zauzz
- \$150 from Liberty Sound & Electronics
- \$100 from Tom and Debbie Walter
- \$250 from Rannells Funeral Home, Kris Rannells

Urey Middle School Fundraisers:

- Key Chain Sales Athletics Ongoing
- Candy Jar Raffle Athletics 12/14/20 through 12/18/20
- Staff Blind Auction Scholarship Fund Ongoing

John Glenn High School Donations:

- \$50 for Choir from Curt and Elyse Chuvalas
- \$35 for the Aerial from John and Pricilla Duman
- \$100 for the Aerial from Falcon 500
- \$200 for Robotics from Falcon 500
- \$250 for the Aerial from John Glenn Education Foundation
- \$20 for the Aerial from David Kitchell
- \$50 for the Aerial from Judd and Laura McNally
- \$250 for Athletics from Richard and Catherine Reese
- \$250 for the Class of 2024 from Richard and Catherine Reese
- \$500 for Choir from John and Nancy Turner

Recognitions:

Students at all of our buildings do so many great things that we would like to share with the community. Please see a list of recognitions from each building principal attached at the bottom of the minutes.

Mr. Bill Groves made a motion to approve the above named donations and Mr. Ryan Knowlton seconded the motion. The motion carried with a vote of seven to zero. Roll call was held to confirm the votes. Bob Borlik voted yes, Dan Drotar voted yes, Dennis Holland voted yes, Bill Groves voted yes, Ryan Knowlton voted yes, Christian Mattix voted yes and Curt Pletcher voted yes.

CONSENT AGENDA ITEMS #1 – 4

1. Approve Minutes – December 1, 2020 – Regular & Executive Session
2. Approve Claims – 1478 - 1525
3. Approve Personnel Recommendations

Retirements/Resignations

- a. Makayla Locsi Instructional Aide/Tech Facilitator, Urey Middle School

Appointments/Transfers

- a. Taylor Dohner Fall Cheerleading Sponsor, Urey Middle School
- b. Katy King Instructional Aide, Walkerton Elementary School
- c. Ron Brown Wrestling Assistant Coach, John Glenn High School
- d. Kyler Columbia Transfer from 8th Grade Language Arts Teacher, Urey Middle School to Instructional Assistant, John Glenn High School
- e. Jill Byrd Temporary 8th Grade Language Arts Teacher, Urey Middle School
- f. Natalie Kretchmer Temporary Secondary Special Education Teachers, John Glenn High School
- g. Sarah Rippy Guidance Department Head, John Glenn School Corporation
- h. Douglas Matthys Transfer from 8th Grade Girls A-Team Basketball Coach to 7th Grade Girls A-team Coach, Urey Middle School
- i. Kala Matthys Transfer from 8th Grade Girls B-Team Basketball Coach to 7th Grade Girls B-team Basketball Coach, Urey Middle School

4. Approve Transfer Student Requests

We currently have 503 Out-of-District Transfer requests for the 2020-2021 school year including Zaidee Kenney WES/6.

Mr. Dennis Holland made a motion to approve Consent Agenda items 1 – 4, and Mr. Dan Drotar seconded the motion. The motion carried with a vote of seven to zero. Roll call was held to confirm the votes. Bob Borlik voted yes, Dan Drotar voted yes, Dennis Holland voted yes, Bill Groves voted yes, Ryan Knowlton voted yes, Christian Mattix voted yes and Curt Pletcher voted yes.

NEW BUSINESS

1. Project Update from Barton – Coe – Vilamaa

Mr. Ryan Bowland from Barton – Coe – Vilamaa was present to give an overall update on the proposed projects at North Liberty and Walkerton Elementary Schools. The project is still on schedule and will open to bids tomorrow for contractor review. A pre-bid walkthrough will be held on December 29, 2020 at NLES, WES and UMS. Bids open on January 12, 2021 with intended Board approval on January 19, 2021.

2. Approve 2021-2022 and 2022-2023 District Calendars

Mr. Winchell explained to the Board that these calendars are a joint recommendation from the administration team and teacher discussion team. We are in agreement on the two reciprocal calendars. Going forward it will be our practice to approve the next calendar approximately 12-18 months ahead of the school year allowing families more time to plan. We will begin to utilize eLearning days for inclement weather (up to 5 eLearning days in a school year) with two pre-planned snow make-up days scheduled for Good Friday and the Monday after. Falloween Monday, Martin Luther King Day and President's Day will be days off of school. Mr. Bill Groves noted his appreciation of the forward thinking, as Mr. Winchell was the first Superintendent to recommend this advanced planning. Mr. Groves then made a motion to approve 2021-2022 and 2022-2023 District Calendars and Mr. Ryan Knowlton seconded the motion. The motion carried with a vote of seven to zero. Roll call was held to confirm the votes. Bob Borlik voted yes, Dan Drotar voted yes, Dennis Holland voted yes, Bill Groves voted yes, Ryan Knowlton voted yes, Christian Mattix voted yes and Curt Pletcher voted yes.

3. Approve 2020-2021 Non-Certified Wage Scale

Mr. Winchell noted that we approve a Non-Certified Wage Scale each year in December for the following year. We were able to remove a position that is no longer filled and added a couple of items that we normally approve separately, but decided to add them directly to the Non-Certified Wage Scale so all items can be approved at once. Since the \$500 stipend was previously approved, this is a somewhat status quo approval from 2020 to 2021. Mr. Bill Groves made a motion to approve 2020-2021 Non-Certified Wage Scale, and Mr. Dennis Holland seconded the motion. The motion carried with a vote of seven to zero. Roll call was held to confirm the votes. Bob Borlik voted yes, Dan Drotar voted yes, Dennis Holland voted yes, Bill Groves voted yes, Ryan Knowlton voted yes, Christian Mattix voted yes and Curt Pletcher voted yes.

4. Approve Agreement Approving Institutional Use

Mr. Winchell explained that due to North Liberty Elementary School being zoned residential, we are needing to obtain special permission to install our solar field. This is a request made to the Town of North Liberty and the St. Joseph County Zoning Board in order to obtain special permission to zone our solar field for institutional use. We have provided the Town and County Boards with detailed information on how we plan to use the solar field educationally to support our ongoing curriculum. Final approval will be made by the Area Board of Zoning Appeals on January 13, 2021. Mr. Ryan Knowlton made a motion to approve Agreement Approving Institutional Use, and Mr. Bill Groves seconded the motion. The motion carried with a vote of seven to zero. Roll call was held to confirm the votes. Bob Borlik voted yes, Dan Drotar voted yes, Dennis Holland voted yes, Bill Groves voted yes, Ryan Knowlton voted yes, Christian Mattix voted yes and Curt Pletcher voted yes.

5. Approve Rainy Day Fund Transfer Resolution

Mr. Tom Bendy informed the Board that we are recommending a transfer of \$120,628.74 to the Rainy Day Fund. This transfer will bring our Rainy Day Fund total balance up to \$875,000. Below is a small chart showing the growth of our cash funds over the last two years. The Finance Committee will meet in public session in January 2021.

Fund	Current Balance	2019 Balance	2018 Balance
Education	\$ 1,552,972.00	\$ 1,038,211.00	\$ 487,761.00
Operations	\$ 1,106,080.00	\$ 1,109,420.00	\$ 743,000.00
Rainy Day	\$ 875,000.00	\$ 754,371.00	\$ 604,371.00

It is important to note that we have provided additional compensation to all staff, expanded programming, we are in the process of \$7 million in building improvements, lowered the tax rate and increased these cash balances. Mr. Bill Groves made a motion to approve Rainy Day Fund Transfer Resolution, and Mr. Dennis Holland seconded the motion. The motion carried with a vote of seven to zero. Roll call was held to confirm the votes. Bob Borlik voted yes, Dan Drotar voted yes, Dennis Holland voted yes, Bill Groves voted yes, Ryan Knowlton voted yes, Christian Mattix voted yes and Curt Pletcher voted yes.

6. Appoint Walkerton-Lincoln Township Public Library Board Member

Mr. Winchell reminded the Board that under Indiana Code 36-12-2-7 through 36-12-2-17, the School Board has the authority to appoint a member to the local Walkerton-Lincoln Township Public Library Board. Mrs. Jennifer Cygert, Library Director has informed us that our current appointee is retiring from the Library Board effective December 31, 2020. After discussions between Mr. Winchell and Mrs. Cygert, Mrs. Cygert has recommended Mrs. Carol Kuzmicz to fill this vacancy, stating that they were hoping to find someone with accounting background to fill the role of treasurer. Mrs. Kuzmicz is extremely qualified and will be a great addition to the Library Board. Mr. Borlik questioned how the school was involved with this appointment. Mr. Winchell noted that since a library Board has some taxation authority, Indiana code provides for the local school board to appoint at least one member to the Library Board. After brief discussion, Mr. Dennis Holland made a motion to approve Mrs. Carol Kuzmicz as our Appointed Walkerton-Lincoln Township Public Library Board Member, and Mr. Bill Groves seconded the motion. The motion carried with a vote of seven to zero. Roll call was held to confirm the votes. Bob Borlik voted yes, Dan Drotar voted yes, Dennis Holland voted yes, Bill Groves voted yes, Ryan Knowlton voted yes, Christian Mattix voted yes and Curt Pletcher voted yes.

REPORTS

1. Superintendent's Report

Mr. Winchell noted the following:

COVID Update – We continue to be in session with grades K-8 and we are following the recommendation from the St. Joseph County Health Department to have grades 9-12 attending classes virtually. Overall, we are fortunate here at John Glenn that we don't have large numbers of positive cases. The dashboard is updated daily with any positive cases that we do have. It is still our full intention to return to 100% in person learning grades K-12 on January 4th but we will remain in close contact with all stake holders and follow the guidance of the health department.

January Meeting – After discussion with Mr. Mattix, we are recommending that we move the meeting originally scheduled for Tuesday, January 5, 2021 to Tuesday, January 12, 2021 to allow more time to prepare end of year, first of year documents once we return to campus following Winter Break.

Projects Update – The TCU Gymnasium updates are moving right along. All of the tile has been installed and the finishing of the hardwood floors is underway.

Retirement and recognition of Mr. Curt Pletcher for his service to the John Glenn School Corporation. It was noted that Mr. Pletcher has served our School Board faithfully for 22 years. He has worked on a lot of projects

and is a very trusted advisor. Thank you for your service to John Glenn. Other members of the Board and meeting observers took the opportunity to send well wishes to Mr. Pletcher upon his retirement.

BOARD COMMENTS/QUESTIONS

Mr. Bill Groves commented that it is always nice to be out in the community and hear good things about our schools, sharing a recent encounter with a parent of Walkerton Elementary students on what a great leader Mr. Davis is and how involved he is in the classrooms.

UPCOMING CALENDAR EVENTS

ISBA New Member Academy throughout the beginning of 2021

NEXT MEETING DATE: January 12, 2021 7:00 P.M. JGHS Regular Session

ADJOURNMENT

Mr. Christian Mattix called the meeting adjourned at 7:57 P.M.

EXECUTIVE SESSION

An Executive Session was held immediately following the Regular Session to discuss personnel matters and confidential records. No other matters were discussed. Mr. Christian Mattix called the Executive Session adjourned at 8:30 P.M.

PRES. _____

SEC'Y. _____
