

School Board Meeting – August 16, 2022 Regular & Executive Session

CALL TO ORDER AND ROLL CALL – 7:00 P.M.

ESTABLISH A QUORUM AND PLEDGE OF ALLEGIANCE

The Board of School Trustees of the John Glenn School Corporation met in regular session at 7:00 p.m. on August 16, 2022, at the John Glenn Administration Building. Board members present were Bob Borlik, Dan Drotar, Jared Egger, Bill Groves, Dennis Holland, Christian Mattix and Ryan Knowlton. Superintendent Christopher Winchell and eleven observers were also present.

DONATIONS & FUNDRAISERS (WES, NLES, UMS, JGHS)

Walkerton Elementary School

➤ Donations		
○ Santa's Helpers	\$1000	Blessings in a Backpack
○ Falcon 500	\$144.44	Scientific Calculators
○ First Presbyterian Church		School Supplies
○ United Methodist Church		School Supplies
○ Tri Kappa		School Supplies
○ Anonymous	\$100	School Field Trips
○ Better World Books	\$65.78	Teacher Resources

North Liberty Elementary School

➤ Donations		
○ Santa's Helpers	\$1000	Blessings in a Backpack

Urey Middle School

➤ Donations		
○ Hydro Aluminum		School Supply Backpacks

John Glenn High School

➤ Donations		
○ Falcon 500	\$100	Aerial
○ Freewill Cash Donation	\$395	Starmakers
○ Michael & Mallory Getty	\$200	Starmakers
○ G Pools LLC	\$300	Cross Country
○ David & Tara Vermillion	\$100	Cross Country
○ O'Connor Delivery Service	\$500	Cross Country
○ Tri Kappa	\$50	Class of 2024
○ John Small Insurance	\$500	Falloween
○ North Liberty Post 1954	\$50	Falloween
○ In Memory of Dick Reese		
▪ Mary Boise	\$100	Athletics
▪ Muncie Family Trust	\$100	Athletics
▪ John Pettycord	\$75	Athletics
▪ Walkerton Area Economic Development		

	\$500	Athletics
○ Brian & Terri Schmeltz		
▪ In Memory of Nathan Smith	\$100	Drama
○ Gene & Marsha Reese Family Fund of the Community Foundation of St. Joseph County	\$1909	Softball
➤ Fundraiser		
○ Volleyball Serve-a-thon	8/17 – 9/2/22	

Mr. Bill Groves made a motion to approve the donations and fundraisers as listed above and Mr. Jared Egger seconded the motion. The motion carried with a vote of seven to zero.

CONSENT AGENDA ITEMS #1 – 4

1. Approve Minutes – August 2, 2022
2. Approve Claims – 892 - 984
3. Approve Personnel Recommendations

Retirements/Resignations

- | | |
|--------------------|--|
| a. Taylor Dohner | Cheer Coach, Urey Middle School |
| b. Jodi Park | Student Council Sponsor, Walkerton Elementary School |
| c. Staci Singleton | Cheer Coach, Walkerton Elementary School |
| d. Julie MacLeod | Instructional Aide, North Liberty Elementary School |

Appointments

- | | |
|-----------------------|--|
| a. Stephanie Reynolds | Cross Country Head Coach, Urey Middle School |
| b. Jacob Matzinger | Boys Soccer Assistant Coach, Urey Middle School |
| c. Candice Binkley | Fall and Winter Cheer Coach, Urey Middle School |
| d. Katy King | 8 th Grade B-Team Volleyball Coach, Urey Middle School |
| e. Leah Richards | Instructional Aide, Walkerton Elementary School |
| f. Chris Ennis | Football Assistant Coach, Urey Middle School |
| | Wrestling Assistant Coach, Urey Middle School |
| g. Joe Stanley | Football Assistant Coach, Urey Middle School |
| h. Barbara Dizney | Regular Route Bus Driver, John Glenn School Corporation |
| i. Brooke Bayer | Instructional Aide, North Liberty Elementary School |
| j. Derrick Zacek | Band Camp, John Glenn High School |
| k. Amanda Paschen | Band Camp, John Glenn High School |
| l. Patrick Houser | Band Camp, John Glenn High School |
| m. Jillian Miller | Band Camp, John Glenn High School |
| n. Lexie Rodgers | Band Camp, John Glenn High School |
| o. Rebekah Parsons | Band Camp, John Glenn High School |
| p. Nick DeHenes | Band Camp, John Glenn High School |
| q. Sandy Thomas | Temporary Business Office Assistant, John Glenn School Corporation |

Transfers

- | | |
|------------------|---|
| a. Heather Boyer | Transfer from Instructional Aide at Urey Middle School to Instructional Aide at Walkerton Elementary School |
| b. Kim Philson | Transfer from Instructional Aide at Walkerton Elementary School to Instructional Aide at Urey Middle School |

4. Approve Transfer Requests

We had 555 for the 2021-2022 school year. To date, we have 86 new out-of-district transfer requests including the 19 most recently enrolled listed in your board packet. Pending Board approval, our new transfer student total is 641.

Mr. Bill Groves made a motion to approve Consent Agenda Items 1 – 4 and Mr. Christian Mattix seconded the motion. The motion carried with a vote of seven to zero.

NEW BUSINESS

1. Approve Teacher Appreciation Grant Policy

Mr. Winchell noted that years ago, the State started the Teacher Appreciation Grant program which designates monies beyond the student tuition monies that we receive and are required to go back to the teachers and staff that qualify as teachers through the collective bargaining agreement. This requires the school board to approve the Teacher Appreciation Grant Policy each year. When this program first began, there was a requirement of \$1 difference between a teacher who was rated highly effective versus a teacher who is rated effective, it has now been changed to a 25% difference between the two categories. This is a joint recommendation from the administration and teachers union for a reciprocal policy approval. Pending your approval, we will get the necessary documents uploaded to the Department of Education and we will be in compliance to receive the grant. Mr. Christian Mattix made a motion to approve Teacher Appreciation Grant Policy and Mr. Dan Drotar seconded the motion. The motion carried with a vote of seven to zero. Mr. Bill Groves asked what the dollar amount difference was between an effective teacher and a highly effective teacher. Mr. Winchell noted that a highly effective teacher receives approximately \$500 and about \$400 for an effective teacher.

2. Approve Komputrol Accounting Software Update

Mr. Winchell explained that Komputrol is our business office accounting software. Our current version is a DOS System that is due to be upgraded. This is something that we have been discussing for some time in the business office and budgeting for. It has become even more important as we have been trying to improve efficiencies throughout the business office and we have recently switched to electronic pay stubs rather than printing paper ones each pay period. The next step is to switch to an electronic time clock rather than paper time sheets. In order to handle these efficiencies, we really need to update the accounting software. Typically when we bring a recommendation to the board for a purchase over \$25,000 we would have three bids, in this situation, there is only one Komputrol and it is a very unique product, therefore we are in line with the State Board of Accounts and board policy to only bring this one quote. Mr. Christian Mattix asked if this upgrade is an annual subscription. Mr. Bendy explained that yes, there is an annual subscription and further explained that one reason we haven't updated Komputrol before now is they expected the software to be purchased ahead of time which is a substantial cost. Now they charge the yearly maintenance fee and a portion of the software charges each year so the amount is more manageable. This is a long overdue update that will greatly improve the functions in the business office. The business office staff has visited neighboring school corporations who have already upgraded to the new version. Mr. Christian Mattix made a motion to approve Komputrol Accounting Software Update and Mr. Dennis Holland seconded the motion. After a brief discussion, the motion carried with a vote of seven to zero.

REPORTS

1. Director of Learning Report – Mr. Tim Davis

- Happy to report that we have started our second year at St. Pat's. Head Start classes will begin Thursday this week as soon as staffing has been solidified by Head Start. The Preschool classes will start on Monday, August 22nd.

- The State of Indiana divides all corporations into two categories for Special Education process evaluation. Every other year, one of these categories is evaluated in what is called Indicator 13, which evaluates all student Individualized Education Plans. It is not uncommon to have a few small things that need corrected but this last year, we had zero corrections to be made. This is a huge accomplishment by the Special Education Department, led by Christin Hannah, and we appreciate the support of the consortium which is led by Mrs. Holland and her JESSE staff. Mr. Winchell added that he cannot remember a year where we had an I.E.P. grade that did not have any areas for improvement.
- Boys and Girls Club will begin on Wednesday, August 17th.

2. Superintendent's Report

Mr. Winchell reported the following:

- The start of the school year is off to a great start. There were a few challenges that we have worked through but overall it is a great start.
- We had a great back to school event with our staff. It is nice to get everyone together and have our vendors present to meet with the staff. One of our sayings has been "excellence in education" and this year I challenged our team to show that excellence is the expectation at John Glenn. I also challenged them to impact every student every day which will lead to impacting one kid in one way that will change their life. I share this because it really feels like our staff did rise to the challenge on Wednesday when we brought students back on campus. Excellence was the expectation and they achieved it. I am very grateful to the whole team.
- We are starting year four of a five year facility plan. Part of our work this fall, we will work to reset a new 3-5 year plan. This will include working on some bonds and more building projects. More information will come.
- In an effort to replace as much carpet as we could this summer, we may have ordered and installed more carpet than the board had originally approved. We will be bringing back an updated carpet order and carpet labor quote for an updated approval. We had a very aggressive carpet replacement plan for this summer and it went so well that we were able to accomplish more than we originally planned.
- We are due to update our equipment in the high school weight room. This current equipment was purchased in 2005-2006 when the last building project was completed. It was important to Curt Pletcher when he was on the board that we save money from the last bond for the upkeep and purchase of new equipment. Due to the raising costs of this type of equipment, we will need additional funds to do this. We have started the first phase which doesn't require special board approval but we will be bringing back an additional request to purchase in the near future because the total cost will be over \$25,000. At the same time, we are working with the middle school to expand student programming by adding a middle school advanced physical education class, a.k.a. Life Fitness. As new equipment comes in, we will be moving some older equipment that is still in good shape over to Urey.
- Just a reminder that we have an Executive Session scheduled following the meeting.

BOARD COMMENTS/QUESTIONS

Mr. Mattix asked Mr. Bendy if we had successfully completed our audit process. Mr. Bendy informed the board that since we have never participated in an electronic audit, it is hard to tell how it is really going. We have sent all the information the auditors have requested and we are waiting for further requests.

Mr. Mattix also commended Mr. Medesi and his team on the new website. It is a great improvement.

Mr. Knowlton asked if the kitchen repairs at North Liberty Elementary were completed prior to school starting. Mr. Groves noted that we are at 95% completion, still waiting on a garbage disposal that has been ordered.

NEXT MEETING DATE: September 6, 2022 7:00 P.M. JGSC Admin Building Regular Session

ADJOURNMENT

Mr. Knowlton called this meeting adjourned at 7:43 pm.

EXECUTIVE SESSION

The Board met in Executive Session to discuss the implementation of a security system, implantation of security plans and employee job performance. No additional topics were discussed and the Executive Session ended at 9:11 pm.

PRES. _____

SEC'Y. _____
