

School Board Meeting – May 17, 2022
Regular Session

CALL TO ORDER AND ROLL CALL – 7:00 P.M.

ESTABLISH A QUORUM AND PLEDGE OF ALLEGIANCE

The Board of School Trustees of the John Glenn School Corporation met in regular session at 7:00 p.m. on May 17, 2022, at the John Glenn Administration Building. Board members present were Bob Borlik, Dan Drotar, Jared Egger, Bill Groves and Ryan Knowlton. Dennis Holland and Christian Mattix were absent. Christopher Winchell, Superintendent, and 12 observers were also present.

DONATIONS & FUNDRAISERS (WES, NLES, UMS, JGHS)

North Liberty Elementary School

➤ Donations

- | | | |
|--------------|-------|---|
| ○ Falcon 500 | \$200 | PE – Ice Cream for Field Day |
| ○ Falcon 500 | \$100 | 3 rd Grade for Egg Incubator |

Urey Middle School

➤ Donations

- | | | |
|---------------------------|----------|----------------|
| ○ Falcon 500 | \$150 | Transition Day |
| ○ North Liberty Tri Kappa | \$200 | Transition Day |
| ○ Walkerton Tri Kappa | \$50 | Transition Day |
| ○ Walkerton Tri Kappa | \$200 | Business Club |
| ○ Falcon 500 | \$254.94 | FACS Equipment |

Mr. Bob Borlik made a motion to approve donations and fundraisers as listed above and Mr. Jared Egger seconded the motion. The motion carried with a vote of five to zero.

CONSENT AGENDA ITEMS #1 – 3

1. Approve Minutes – April 19, 2022– Regular Session
2. Approve Claims – 436 - 557
3. Approve Personnel Recommendations

Retirements/Resignations

- | | |
|----------------------|---|
| a. Dylaneigh Reardon | Teacher, Walkerton Elementary School |
| b. Jennifer Toth | Regular Route Bus Driver, John Glenn School Corporation |
| c. Dawn Marks | Intermural Sports, North Liberty Elementary School |
| d. Rachel Stucky | Cross Country Coach, Urey Middle School |
| e. Katy King | 7 th Grade B-team Volleyball Coach, Urey Middle School |
| f. Brenda Cisney | Cafeteria Staff, North Liberty Elementary School |

Appointments

- | | |
|--------------------|--|
| a. Adam Binkley | Special Education Teacher, Urey Middle School |
| b. Jacob Matzinger | Special Education Teacher, Urey Middle School |
| c. Troy Spencer | Agriculture Teacher, Urey Middle and John Glenn High School
FFA Sponsor, Urey Middle and John Glenn High School |

Transfers

- a. Jamie Chapman Transfer from ½ Walkerton Elementary ½ Urey Middle School Special Education to Full-time Special Education Teacher, Walkerton Elementary School

- b. LaDora Smith Transfer from Urey Middle School Special Education Teacher to North Liberty Elementary Special Education Teacher

- c. Damen Jackson Transfer from High Abilities Teacher, Walkerton and North Liberty Elementary Schools to Social Studies and CTE Business Teacher, John Glenn High School

Mr. Bob Borlik commended Brenda Cisney on her 27 years of service to the community and students at North Liberty Elementary School. Mr. Winchell took the opportunity to introduce the new staff members who will join us for the 2022-2023 school year. Mr. Bill Groves made a motion to approve Consent Agenda Items 1-3 and Mr. Jared Egger seconded the motion. The motion carried with a vote of five to zero.

NEW BUSINESS

1. Approve Math Material Adoption

Mr. Winchell reminded the Board that at a previous meeting, we approved the Math Curriculum, which is basically the State Standards reviewed and approved by the teachers. Tonight, we are asking for approval of the materials that will be used to teach the already approved curriculum. Mr. Davis has worked with the members of the Math department selection committee to choose materials that are appropriate for each grade level. Mr. Davis added that the high school team has not adopted Math materials for the last two adoption cycles. There are many different items recommended to meet the varying needs of the classes that we offer and the curriculum that we have approved. Mr. Bob Borlik made a motion to approve Math Material Adoption and Mr. Dan Drotar seconded the motion. The motion carried with a vote of five to zero.

2. Approve Urey Middle School and John Glenn High School Student Handbooks

Mr. Winchell explained that updating student's handbooks is an annual process. A few years ago we did a substantial review of all student handbooks and made significant updates under the supervision of Mr. Kaminski. This revision reflects reciprocal versions to the current handbooks with small updates to remain relevant. Mr. Bill Groves made a motion to approve Urey Middle School and John Glenn High School Student Handbooks and Mr. Jared Egger seconded the motion. The motion carried with a vote of five to zero.

3. Approve Purchase over \$25,000 – Floor Cleaning Equipment from Tepe Sanitary for \$49,957.75

Mr. Winchell informed the Board that as we have been updating our Master Facilities Plan, we have also been updating our processes of daily sanitation and cleaning of our buildings. We are finding that a lot of our equipment is designed for residential use, rather than commercial use. Mr. Groves has been working through the quote process to replace several pieces of equipment. This request is for the purchase of three commercial grade vacuums which will be placed at the elementary and middle schools, and one burnisher that would be used on the travertine flooring at the high school. These machines will allow our custodians to clean a much bigger area in a smaller amount of time. As per our Board Policy for purchases between \$25,000 and \$150,000, three quotes were collected and Tepe Sanitary came in with the lowest pricing. Mr. Jared Egger made a motion to approve Purchase over \$25,000 – Floor Cleaning Equipment

from Tepe Sanitary for \$49,957.75 and Mr. Bill Groves seconded the motion. The motion carried with a vote of five to zero.

4. Approve Purchase over \$25,000 – Carpet Replacement from Mohawk Group for \$83,491.52

Mr. Groves noted that as part of our Master Facilities Plan, we will be replacing the carpeting in all of the hallways at both elementary schools, the auditorium and fine arts areas at the high school, and at Walkerton Elementary School, there are a few classrooms on the north end that will be replaced. Mr. Winchell added that we have worked very hard to get the most bang for our buck, and by ordering the carpet at wholesale pricing and purchasing the labor separately, we have been able to cross a lot of projects off our list, for a reasonable price. The carpeting that we are replacing is over twenty years old. Mr. Bill Groves made a motion to approve Purchase over \$25,000 – Carpet Replacement from Mohawk Group for \$83,491.52 and Mr. Jared Egger seconded the motion. The motion carried with a vote of five to zero.

5. Approve Purchase over \$25,000 – Carpet Installation from Nieman’s Carpet for \$41,436.50

Mr. Groves explained that this is the installation labor cost. In alignment with our Board Policy, we obtained three quotes from independent vendors who are approved to install Mohawk products. This particular quote from Nieman’s Carpet was not only the most affordable, but was also given as a “not to exceed” quote, which means that the price will end up being less than the quoted amount based on how much of the project we are able to complete on our own. Mr. Jared Egger made a motion to approve Purchase over \$25,000 – Carpet Installation from Nieman’s Carpet for \$41,436.50 and Mr. Bob Borlik seconded the motion. The motion carried with a vote of five to zero.

6. Approve Summer School Staff

Mr. Ryan Knowlton noted that there was a request to separate this action item into two separate parts. The first action will be to vote on the summer school staff list as provided. The second action will be to vote on the additional contract days for the Director of Transportation. Mr. Bill Groves made a motion to separate the vote on the Director of Transportation contract days to a separate vote and Mr. Jared Egger seconded the motion. The motion carried with a vote of five to zero.

Mr. Winchell explained for our guests that any Board Member has the right to ask for a larger action item to be broken into two parts. The first item is now for summer school staff, each year we make a group recommendation for staff that will be working summer school. Mr. Davis has done a great job of coordinating this effort. Mr. Jared Egger made a motion to approve Summer School Staff and Mr. Bob Borlik seconded the motion. The motion carried with a vote of five to zero. Mr. Jared Egger made a motion to approve the extra contract days for the Transportation Director and Mr. Dan Drotar seconded the motion. Mr. Winchell commented that when we brought Mr. Will Groves on the team, we thought he would work a schedule similar to that of an Assistant Principal. He actually began his contract early so that he could become acclimated with the workings of the transportation department. By the end of the last student day, he will have already reached his contracted days. When looking ahead to summer and the transportation and facility needs that Mr. Groves will be coordinating, we felt it was fair and necessary to add these additional 20 contract days for this summer. It was further noted that it is likely that we will permanently update his contract from 215 days, to 230 days later this summer. Mr. Egger noted that Mr. Groves has done an exceptional job with the transportation and facilities departments and helping Mr. Winchell. The motion carried with a vote of four to zero. Mr. Bill Groves abstained from the vote.

REPORTS

1. Director of Learning Report – Mr. Tim Davis

Mr. Davis reported the following:

- The Head Start playground is on order and scheduled to be installed the first week of August. We are hopeful that it will be ready for the start of school for the Head Start students at the end of August. After half of a year with their classrooms at Walkerton and North Liberty Elementary Schools and half of the year at St. Pat's, the students have had a very successful year of instruction and preparation for kindergarten.

2. Superintendent's Report

Mr. Winchell reported the following:

- We had an amazing Senior Awards night at the High School. Mr. Manering will give a full report of the monies that were awarded but a quick estimate is that approximately \$100,000 in just local scholarships, not including Fallween, or any monies from the colleges and universities. There was then an additional approximately \$50,000 from Fallween. When we first started Fallween, we awarded \$6,000-\$7,000 worth of scholarships, this year was nearly \$50,000 so that is very exciting.
- The Greene Township disannexation/annexation process is still moving forward. We are having regular conversations with SBCSC. We are working on projections with the Baker Tilley team to see how this will financially impact both school corporations.
- We had a great school board training meeting with Mr. Kaminski last weekend. We appreciate his legal updates and will work on updating our Board Policies to match the legal updates as they go into effect this July.
- There was a glitch in the LaPorte County Tax Assessments and as a result of the correction, all the taxing units in LaPorte County are impacted, such as John Glenn School Corporation. This then created a domino effect into Marshall and St. Joseph Counties which will also need to be adjusted. As a final result, our tax rate for those in John Glenn School Corporation went up very slightly by approximately .0009%. Mr. Bendy added that LaPorte County miscalculated the credits that would go toward the tax payers and over assessed their tax values for the entire county. It created a snowball effect for all cross-county units. We have such a small amount of our assessed value in LaPorte County that we were not effected as much as other corporations. The end result that is most frustrating is that this will impact every tax payer for John Glenn School Corporation because now the counties will have to reissue tax bills due to the tax rate change. Our local impact is very minimal. Our new tax rate will now be 1.0468.
- Tomorrow afternoon May 18th at 3:30pm we will be honoring our Teachers of the Year and our 2022 Retirees. We have also invited our 2021 and 2020 Retirees to join us since they were unable to be celebrated due to COVID. We invite all of you to attend.
- Commencement will be Friday, May 27th at 7:00pm. We will be outside on the football field weather permitting, and we will move the ceremony inside if the weather is not cooperating.

3. Conference Requests

- a. Jeniece Bogard
- b. Casey Groves
- c. Sara Haluda
- d. Annie-Michele Laberge
- e. Daniel Medesi

BOARD COMMENTS/QUESTIONS

Mr. Borlik asked how things are going with the new fueling station. Mr. Groves reported that it is going very well. We have filled our tank four times at wholesale costs. The pumps are manually being turned

off and on at this point as we are installing the dispensing software on each bus, and implementing the computer system that will monitor/control the pumps. Overall, it has been a very positive outcome, financially and as far as ease of use for the drivers.

Mr. Bill Groves took the opportunity to introduce one of our guests, Mr. Mike Dreessen. Mike graduated from JGSC who went on to be a rocket scientist. He is very eager to give back to the John Glenn Community and work with the high ability classes on special occasions. He has many connections with astronauts who would be willing to come in and speak with our students and he is excited for the opportunity to give back.

Mr. Davis took an opportunity to congratulate Mr. Ryan Knowlton for earning his Master's Degree from the University of Notre Dame over the weekend. What a huge accomplishment!

NEXT MEETING DATE: June 7, 2022 7:00 P.M. JGSC Admin Building Regular Session

ADJOURNMENT

Mr. Ryan Knowlton called the meeting adjourned at 8:14 pm.

PRES. _____
SEC'Y. _____

