

School Board Meeting – June 6, 2023

Regular Session

CALL TO ORDER AND ROLL CALL – 7:00 P.M.

ESTABLISH A QUORUM AND PLEDGE OF ALLEGIANCE

The Board of School Trustees of the John Glenn School Corporation met in regular session at 7:00 p.m. on June 6, 2023, at the John Glenn Administration Building. Board members present were Bob Borlik, Christine Carson, Ryan Knowlton, Christian Mattix, Todd McGaughey and Carissa Smith. Jared Egger was absent. Superintendent Christopher Winchell and 13 observers were present through consent agenda. Seven observers were present for new business.

DONATIONS & FUNDRAISERS (WES, NLES, UMS, JGHS)

Walkerton Elementary School

- Donations
 - Box Tops for Education \$66.90
 - School Store \$120.63

North Liberty Elementary School

- Donations
 - Walkerton Tri Kappa \$250 Robotics

John Glenn High School:

- Donations
 - Absolute Plumbing, Heating and Cooling \$750 Girls Basketball
 - Brian and Jessica Bogard \$1000 Girls Basketball
 - Falcon 500 \$133 Girls Basketball
 - Indiana E-sports Network Limited \$100 E-sports
 - John Glenn Athletics \$600 Falcon Mascot Costume
 - John Glenn School Corporation \$3000 Falcon Mascot Costume
 - John Glenn Theatre Booster Club \$1000 Drama
 - Liberty Tire Services \$800 Girls Softball
 - Various Cash Donations at events \$11.16 Falcon Mascot Costume
- Fundraisers
 - Pulled Pork Fundraiser – Football June 10, 2023

Mr. Bob Borlik made a motion to approve the above named donations and fundraisers, and Mr. Ryan Knowlton seconded the motion. The motion carried with a vote of six to zero.

PUBLIC COMMENT

No members of the public made comment at this time.

CONSENT AGENDA ITEMS #1 – 5

1. Approve Minutes – May 16, 2023 – Regular Session
2. Approve Vouchers 5/11/2023 through 5/30/2023 for \$990,054.08
3. Approve Employee Recommendations

Resignations

- a. Sydney Pugh Instructional Aide, Walkerton Elementary School
- b. Joe Stanley 6th Grade Boys B-team Basketball Coach, North Liberty Elementary School
- c. Ally Sharp Spell Bowl Coach, Urey Middle School
- d. Booke Bayer Instructional Aide, North Liberty Elementary School
- e. Kara Kaser Teacher, Walkerton Elementary School
- f. Kristi Rulli Nurse, North Liberty Elementary School
- g. Ryan Reese Girls Softball Head Coach, John Glenn High School
- h. Kody Lowery Boys Soccer Head Coach, Urey Middle School
- i. Randall Smith Teacher, John Glenn High School

Appointments

- a. Abigail Schmidt Speech Language Pathologist, John Glenn School Corporation
- b. Madison Sonner Summer School Teacher, John Glenn School Corporation
- c. Beata Kowal Teacher, Walkerton Elementary School
- d. Anna Willis Teacher, Walkerton Elementary School
- e. Angela Kramer Boys Tennis Assistant Coach, John Glenn High School
- f. Kyannah Stull Girls Basketball JV Head Coach, John Glenn High School
- g. Collin Barker Treasurer, John Glenn School Corporation
- h. Alexandria Forte Teacher, North Liberty Elementary School
- i. Summer Instructional Recreation and Summer Clinics at John Glenn High School

Transfers

- a. Sarah Cuskaden Transfer from Teacher at North Liberty Elementary School to Teacher at Walkerton Elementary School
- b. Tracey Duff Transfer from Payroll Specialist to Media Center Coordinator, John Glenn School Corporation

4. Approve FMLA for Employee #3137

5. Approve Administrative Leaves for Employees 3373, 4997, 3416, 8966, 4141, 3232 and 1775

Mrs. Christine Carson made a motion to approve Consent Agenda Items 1-5 and Mr. Todd McGaughey seconded the motion. The motion carried with a vote of six to zero.

Mr. Winchell noted that we have a Collective Bargaining Agreement that was negotiated with the Teachers Union and inside that agreement, there is a list of approved summer activities and the salary fee schedule at which they will be reimbursed. This requires School Board Approval because it is an additional salary.

Dr. Fuller, Mr. Davis and Mr. Bendy took the opportunity to introduce the newest teammates to the Board.

NEW BUSINESS

1. Approve Career and Technical Education Consortium Service Agreement

Mr. Winchell reminded the board that we belong to a nine school Career and Technical Education Consortium, similar to the Special Education Consortium. This allows us to provide a lot of Career and Technical Education programs to our students. You may remember that we house one of these programs here at John Glenn through our Building Trades Class. This is the annual agreement to continue working with the consortium. Mr. Todd McGaughey made a motion to approve Career and Technical Education

Consortium Service Agreement and Mr. Ryan Knowlton seconded the motion. Mr. Todd McGaughey asked if our Building Trades Program is open to students in neighboring school corporations. Mr. Winchell explained that the students in the nine schools who belong to the CTE Consortium have the ability to attend programming at all nine schools and it is not uncommon for us to have students from Lavelle and Oregon Davis join our building trades class. The motion carried with a vote of six to zero.

2. Approve Baker Tilly Scope Appendix

Mr. Winchell explained that the Baker Tilly list of fees or fee schedule was included in the board packet. We pay for their services with our bond proceeds. They usually update their fees once a year, or when you are starting a new bond. We are due to update this scope of fees. Mrs. Christine Carson made a motion to approve Baker Tilly Scope Appendix and Ms. Carissa Smith seconded the motion. The motion carried with a vote of six to zero.

3. Public Hearing on Lease Agreement

Mr. Christian Mattix explained that this public hearing is the opportunity for the public to comment on whether it is fair and reasonable for the Corporation to make the Lease Agreement. The hearing was opened at 7:30 PM. Hearing no public comment, the hearing was closed at 7:31 PM.

4. Additional Appropriation Hearing

Mr. Winchell noted that when the administration built the budget last July-October and then approved the budget last October, we did not have the appropriation for this \$10 million bond built into it at that time. Pending Board approval and selling the bonds, we will be receiving the additional \$10 million in appropriation to spend on building projects, we need to ask the Board to approve this additional appropriation but before that can happen, we have to hold a public hearing. Occasionally, an additional appropriation hearing could signal to the public that a school corporation is over budget. We are clearly not asking for an additional appropriation for the operations budget, we are asking for this for the bond. The public hearing was opened at 7:32 PM and with no public comment being heard, the hearing was closed at 7:33 PM.

5. Approve Resolution Authorizing Execution of Lease Agreement (Exhibit A)

Mr. Winchell summarized that we are going to be mortgaging a portion of Walkerton Elementary School to the John Glenn High School Building Corporation. In mortgaging that to them, there is a lease agreement that they will hold the property and lease it back to us. We will make the payments to the bond holders. We have had the public hearing and all appropriate advertising. Mr. Ryan Knowlton made a motion to approve Resolution Authorizing Execution of Lease Agreement (Exhibit A) and Mrs. Christine Carson seconded the motion. The motion carried with a vote of six to zero.

6. Approve Additional Appropriation Resolution (Exhibit B)

Mr. Christian Mattix noted that this Additional Appropriation is in relation to the hearing that we just had. Mr. Bob Borlik made a motion to approve Additional Appropriation Resolution (Exhibit B) and Mr. Ryan Knowlton seconded the motion. The motion carried with a vote of six to zero.

7. Approve Resolution Assigning Construction Bids and Contracts to Building Corporation, Once Received (Exhibit C)

Mr. Winchell noted that due to the unique lease situation where the Building Corporation holds the lean for Walkerton Elementary School, we also need to have this resolution assigning the bids and contracts to the Building Corporation outlining how the School Corporation is accepting the bids and paying the

contracts, even though the Building Corporation holds the lease. Mrs. Christine Carson made a motion to approve Resolution Assigning Construction Bids and Contracts to Building Corporation, Once Received (Exhibit C) and Ms. Carissa Smith seconded the motion. The motion carried with a vote of six to zero.

8. Approve Resolution Approving Second Supplement to Master Continuing Disclosure Undertaking and Issuing Bonds (Exhibit D)

Mr. Winchell explained that we have presented our financial picture to bond holders as it is right now. If we have any significant financial changes from today forward, we have an obligation to inform or disclose new information to the bond holders. For example if we quadruple the number of copiers we have on lease, we would need to disclose it to the bond holders. Mr. Ryan Knowlton made a motion to approve Resolution Approving Second Supplement to Master Continuing Disclosure Undertaking and Issuing Bonds (Exhibit D) and Mr. Bob Borlik seconded the motion. The motion carried with a vote of six to zero.

9. Approve Updated Child Nutrition Program Procurement Plan

Mr. Winchell reminded the Board that we recently updated the Corporation spending threshold as the result of the State updating their child nutrition spending threshold. We used to be at a \$10,000 spending limit, but by updating our Corporation spending threshold to \$75,000, we can take advantage of the State threshold of \$50,000. As a side note and due to the healthy discussion we had when deciding what the appropriate spending threshold should be for our corporation, beginning July 1st, the \$150,000 threshold that is required to go out to public bid will be increased to \$300,000. We will still be required to have an architect and engineer for projects over \$100,000, but you will not need to go to public bid until over \$300,000. Mr. Bob Borlik made a motion to approve Updated Child Nutrition Program Procurement Plan and Mrs. Christine Carson seconded the motion. The motion carried with a vote of six to zero.

10. First Reading to Amend Policy and Administrative Guideline 8500

Mr. Winchell shared that we serve under a lot food service policies. During our last food service audit we were written up for feeding students who had a negative lunch account balance of more than \$7.00. Mr. Reese and now I, have had a long standing rule that we feed students regardless of what the balance is in their lunch account. In order to be in compliance, we need to adjust our policy to match our actual practice. We are changing the significant negative balance to \$25.00 from \$7.00 and we are adjusting our collection efforts to the minimum that we are allowed. Mr. Mattix asked on average, what is our negative lunch balance total? Mr. Bendy noted that it is about \$1,000. Often churches or local community groups will donate funds to be specifically used to remove negative lunch balances. Since this is the first reading of the policy changes, there is no Board action needed tonight.

REPORTS

1. Director of Learning – Mr. Tim Davis

Mr. Davis reported the following:

- Summer school is going strong. We have well over 200 students with two sections of second grade and high school health.
- We are still waiting on official I-Read and I-Learn testing results but preliminary results are looking really good.

2. Superintendent's Report

Mr. Winchell reported the following:

- We had some great end of the year activities from the field days that were held, to the 6th and 8th grade celebrations to commencement. We all know how important first impressions are, but I challenged the team to leave a great last impression as well. I feel we definitely met that goal.

- I want to recognize the culmination of all the work that goes into the bond process and be at the point for our bonds to go to sale this week. It is a great team effort. This is one of many very fiscally sound bond project decisions that we are recommending at JG.
- One of the most important things is making sure that the corporation maintains an exceptional credit score. This rating is given by a third party representation of bond holders. We have improved our credit rating and we have a positive outlook that is attributed to “prudent management practices and conservative budgeting”. I take a lot of pride in that sentence because we work very hard to be fiscally responsible and it is nice to have it recognized by those outside of our organization. It is also important to note that we still have work to be done and have more cash balance to grow.
- It is our intention to meet again on June 20th and then meet only on the third Tuesday, July 18th due to the Fourth of July holiday.
- The Marshall County Health Department invites the Board to the “Remedy Live” event on June 27th.

BOARD COMMENTS/QUESTIONS

UPCOMING EVENTS

NEXT MEETING DATE: June 20, 2023 7:00 P.M. Admin Building Regular Session

ADJOURNMENT

Mr. Christian Mattix called the meeting adjourned at 8:00 PM.

PRES. _____

SEC'Y. _____
