

School Board Meeting – June 17, 2025

Regular & Executive Session

CALL TO ORDER AND ROLL CALL – 7:00 P.M.

ESTABLISH A QUORUM AND PLEDGE OF ALLEGIANCE

The Board of School Trustees of the John Glenn School Corporation met in regular session at 7:00 p.m. on June 17, 2025, at the John Glenn Administration Building. Board members present were Jared Egger, Christine Carson, Kathy Jaworski, Ryan Knowlton, and Carissa Smith. Christian Mattix and Todd McGaughey were absent. Superintendent Christopher Winchell and twelve observers were present through Consent Agenda, and five observers were present through the remainder of the meeting.

DONATIONS & FUNDRAISERS (WES, NLES, UMS, JGHS)

John Glenn High School

➤ Donations

○ Absolute Plumbing	\$500	Falloween
○ Absolute Plumbing	\$100	Cross Country
○ Absolute Plumbing	\$250	Girls Basketball
○ Cleanrite Cleaning Services	\$250	Falloween
○ Hamilton’s Service Center	\$600	Falloween
○ Annette Hesters	\$50	Falloween
○ Hoosier Racing Tire	\$750	Falloween
○ Kaser Realty	\$500	Falloween
○ LS Distributing	\$50	Falloween
○ Marshall County REMC	\$250	Falloween
○ McCormick Electric Services	\$250	Falloween
○ McKesson Title	\$75	Falloween
○ Newton Park	\$50	Falloween
○ North Liberty Post 154	\$100	Band
○ Pye-Barker	\$500	Falloween
○ Thomas and Pauline Ridgeway	\$150	Falloween
○ Bryan and Marie Strycker	\$25	Falloween
○ Jason and Dawn Verhaeghe	\$250	Falloween
○ Edward J. White, Inc.	\$500	Falloween
○ Whittler & Hesters CPA Group	\$500	Falloween

Mr. Ryan Knowlton made a motion to approve the named donations as presented, and Mr. Jared Egger seconded the motion. The motion carried with a vote of five to zero.

PUBLIC COMMENT

No Public Comment was made at tonight’s meeting.

CONSENT AGENDA ITEMS #1 – 4

1. Approve Minutes – May 20, 2025 – Regular Session
June 10, 2025 – Executive Session
2. Approve Vouchers – 105148 through 105374
3. Approve Personnel Recommendations

Retirements/Resignations

- | | | |
|----|-------------------|--|
| a. | Mary Katelyn Reed | Cheer Coach, Urey Middle School |
| b. | Chris Lawler | Football Assistant Coach, Urey Middle School
Wrestling Assistant Coach, Urey Middle School
Track Assistant Coach, Urey Middle School |
| c. | Jeniece Meeks | Volleyball Head Coach, Walkerton Elementary School |
| d. | Leslie Jobe | Cafeteria Staff, North Liberty Elementary School |
| e. | Erin Jones | Wind Instrument Instructor, John Glenn High School |
| f. | Lisa Farinella | Regular Route Bus Driver, John Glenn School Corporation |
| g. | Kristen Nicks | School Nurse, Urey Middle School
Regular Route Bus Driver, John Glenn School Corporation |
| h. | Kraig Alvarez | Percussion Instructor, John Glenn High School |
| i. | Deanna Groves | Instructional Aide, Walkerton Elementary |

Appointments

- | | | |
|----|-----------------|--|
| a. | Becky Laskowski | JV Softball Head Coach, John Glenn High School |
| b. | Lacey Dunlap | Teacher, North Liberty Elementary School |
| c. | Brandon Brown | Intermural Sports Sponsor, Urey Middle School |
| d. | Ryan Price | Football Assistant Coach, John Glenn High School |
| e. | Todd Cummins | Assistant Track Coach, John Glenn High School |
| f. | Kelsey Robinson | Special Education Teacher, North Liberty Elementary School |
| g. | Hailey Kadolph | Art Teacher, Walkerton Elementary School |

Transfers

- | | | |
|----|---------------|--|
| a. | Natasha Scott | Transfer from Custodian to Head Custodian, Urey Middle School |
| b. | Kyle Reed | Transfer from Special Education Teacher, North Liberty Elementary School, to Special Education Teacher, John Glenn High School |

4. Approve Transfer Students

To date, we have 42 new transfer requests for the 2025-2026 school year.

Mr. Winchell reminded the board that per our Board Policy, we approve out-of-district students in the first year they attend John Glenn. We do not approve returning students.

Mr. Jared Egger made a motion to approve Consent Agenda Items 1-4, and Ms. Carissa Smith seconded the motion. The motion carried with a vote of five to zero.

Mr. Winchell, Mr. Manering, and Mrs. Kaser took the opportunity to introduce the new staff members to the board.

NEW BUSINESS

1. Approve Waste Removal & Recycling Services with LAP Waste, LLC

Mr. Winchell reminded the board that we bring all business contracts before them for approval. Generally, we use the Northern Indiana Educational Service Center (NIESC) bid for our trash removal and recycling services, but this year, Mr. Groves was able to secure a better bid outside of that service center bid. Mr. Groves added that the trash removal business is very competitive right now. A lot of the corporations surrounding ours have also transitioned their services to LAP. Ms. Carissa Smith made a motion to approve Waste Removal & Recycling Services with LAP Waste, LLC, and Mrs. Kathy Jaworski seconded the motion. The motion carried with a vote of five to zero.

2. Approve Purchase over \$75,000 – Three 78-Passenger School Buses from Midwest Transit Equipment

Mr. Winchell informed the board that any purchase over \$75,000 requires special board approval, and it is time to get our next round of buses ordered. The Budget and Bus Replacement Plan that was approved last fall for the 2025 calendar year included the purchase of these three buses. Mr. Groves noted that we can expect to receive delivery of the buses that we ordered last summer within the next few weeks. The white special-purpose buses on order are expected to arrive in September. These three buses are anticipated to arrive in June of 2026. Mrs. Jaworski asked if the purchase of these three buses would help eliminate the stress of not having enough spare buses. Mr. Groves noted that, yes, having three new, reliable buses would be a great help. With the purchase of these buses, we plan to get rid of two that have been used for parts, and we are considering keeping the third bus to use as a spare. It was asked if we pay when we order the buses, or if we pay upon delivery. Mr. Bendy noted that we pay upon delivery. Mr. Jared Egger made a motion to approve Purchase over \$75,000 – Three 78-Passenger School Buses from Midwest Transit Equipment, and Mr. Ryan Knowlton seconded the motion. The motion carried with a vote of five to zero.

3. Approve Resolution of Transfers to Close Accounts

Mr. Winchell explained that we have a few accounts that are carrying small balances that need to be closed out in preparation for the fiscal year-end on June 30th. Mr. Bendy added that multiple times a year, we review accounts that need to be closed and ask the board to approve the transfers. Mr. Jared Egger made a motion to approve Resolution of Transfers to Close Accounts, and Mrs. Kathy Jaworski seconded the motion. The motion carried with a vote of five to zero.

4. Approve Resolution to Transfer Funds from the Education Fund to the Operations Fund in the amount of \$175,000

Mr. Winchell noted that in 2019, the State made many changes to school finance and accounts. These changes required us to start transferring funds from the Education Fund to the Operations Fund to cover expenses that used to be paid out of the General Fund or the Capital Projects Fund for operational expenses. This is our quarterly request to approve our monthly transfer amount. This was planned for during our budget process last fall. Mr. Ryan Knowlton made a motion to approve Resolution to Transfer Funds from the Education Fund to the Operations Fund in the amount of \$175,000, and Ms. Carissa Smith seconded the motion. The motion carried with a vote of five to zero.

5. Approve Student Handbooks

Mr. Winchell noted that we have provided the high school, middle school, and elementary school handbook updates for approval. Typically, we ask for handbook updates to be approved each June so that we have time to get the high school handbook printed in the student planner, and we have ample time for registration preparations to be made. It is important to note that State Law supersedes anything that we print in our school handbooks. There are three tiers of school governance. If Indiana Code changes after our handbooks are approved, we would be required to follow the updated State Laws. The next tier is Board Policy. We regularly update our Board Policies, and if something changes throughout the year,

Board Policy would supersede what is in the handbook. Since our handbooks outline academic standards and student behavior, they serve as our board approved guidelines. The recommended updates cover the addition of Artificial Intelligence (AI) in schools and a few other small language updates. Once approved, these handbooks will be uploaded to our website for our families to easily access. Printed copies are available to families upon request. Ms. Smith noted that she noticed that in the UMS Handbook, there was an error that included an employee who is no longer employed by the corporation listed as a committee member. Mr. Egger asked if there is a way that the Board can make a blanket approval of personnel changes to be updated by the administration, and Mr. Winchell explained that if a board member would want to make a motion granting the administration to make small changes such as personnel listings in the handbooks, we could do that going forward. Mr. Jared Egger made a motion to approve Student Handbooks as presented and to allow Administration to make small changes to the handbooks without further board approval, and Mrs. Kathy Jaworski seconded the motion. The motion carried with a vote of five to zero.

REPORTS

1. Director of Learning Report – Dr. Patrick Fuller

Dr. Fuller reported the following:

- Thank you to the Board for approving the Student Handbooks tonight. One particular area that we wanted to highlight was regarding Artificial Intelligence (AI). We met with our NEOLA representative, who informed us that we would be receiving suggested Board Policy updates to address AI in schools, so we wanted to be proactive and include it in all handbooks. The language is very simple, so that it can be applied to all grade levels. Future adjustments will be made as necessary. We will also continue professional development on AI for our teachers.

2. Superintendent's Report – Mr. Christopher Winchell

Mr. Winchell reported the following:

- The Urey Principal search is well underway. We had 13 extremely qualified candidates and completed initial interviews last week. Tomorrow we will hold the second round of interviews and hope to have a recommendation for hire by the end of the month.
- We have been so lucky to have Dr. Fuller, and we are so grateful we get to have his expertise at John Glenn. Dr. Fuller does hold his PHD. He also holds a valid Superintendent's License. As we have reached his one-year anniversary as the Director of Learning and Student Services, the Board has decided that they would like to change his title to Assistant Superintendent of John Glenn School Corporation.
- An Executive Session will follow our regular meeting.

BOARD COMMENTS/QUESTIONS

UPCOMING EVENTS

NEXT MEETING DATE: June 26, 2025 7:00 P.M. JG Admin Regular Session

ADJOURNMENT

Mrs. Christine Carson called the meeting adjourned at 7:41 P.M.

EXECUTIVE SESSION

The Board met in Executive Session following the regular session to discuss the initiation of litigation of litigation that is either pending or has been threatened specifically in writing, the purchase or lease of real property, to discuss records classified as confidential by federal or state statute, and to discuss a job

performance evaluation of individual employees. No additional topics were discussed. The Executive Session was adjourned at 10:01 P.M.

PRES. _____

SEC'Y. _____
